Family Handbook

2020

School
Catholic Primary
St Brendan's
Welcome to St Brendan’s Catholic Primary School, Mackay Northern Beaches.

Our school aims to develop the “whole” child – intellectual, emotional, physical, social and spiritual. This is done through developing a child-centered atmosphere of genuine care and support and permeates a learning environment that nurtures and values each individual student.

Opened in January 2015, St Brendan’s offers state of the art facilities designed to promote learning and embrace our local environment. Our classrooms have been created to ensure students and teachers have the resources and space they require on their learning journey.

As a school, we welcome and rely on parent participation. This can be offered in a variety of ways both at a class and school level. Parent involvement and contribution to our school activities will help to build a sense of community and can enrich each child’s learning opportunities.

I look forward to working with you and seeing your child grow.

David Paul
Principal
ST BRENDAN’S CATHOLIC PRIMARY SCHOOL

VISION STATEMENT

We set hearts on fire as we follow Jesus

MISSION STATEMENT

With Jesus as our guide, we the community of St Brendan’s Catholic Primary School will shape a better future by engaging minds, igniting hearts, serving others.

SCHOOL PRAYER

Christ has no body but yours. No hands, no feet on earth but yours. Yours are the eyes with which he looks with compassion on this world. Yours are the feet with which he walks to do good. Yours are the hands with which he blesses all the world.

ST BRENDAN’S CATHOLIC PRIMARY SCHOOL FOUNDATIONS

• Respect
• Excellence
• Service
• Responsibility

ST BRENDAN’S CATHOLIC PRIMARY SCHOOL RULES

• Be Respectful
• Be Your Best
• Be Responsible
ST BRENDAN’S CATHOLIC PRIMARY SCHOOL SPIRITUALITY

ST BRENDAN

ST IGNATIUS

Our school has taken its name from the faith community of St Brendan’s, which has celebrated in the Northern Beaches of Mackay on the site of the school for almost three decades.

St Brendan’s has adopted Ignatian Spirituality to guide our core values as a community. This is in recognition of being the first school to open in our diocese since Pope Francis has become our Holy Father. Pope Francis comes from the order of priests called the Society of Jesus or the Jesuits who are committed to the service of the Catholic Church. This order was created by St Ignatius over 450 years ago.

Some core beliefs of Ignatian Spirituality are:

- Faith that does service and justice
- Concern for the whole person
- Striving for excellence
- Actions rather than words
- Respect and Compassion
## ST BRENDAN’S CATHOLIC PRIMARY SCHOOL

### STAFF 2020

**Principal**  
Mr David Paul  

**Assistant Principal: Religious Education**  
Mrs Shaye Gaviglio  

**Assistant Principal: Curriculum**  
Mrs Caroline Roper  

**Student Protection Officers**  
Mr David Paul / Mrs Shaye Gaviglio / Mrs Collette Simpson  

<table>
<thead>
<tr>
<th>Grade</th>
<th>Teachers</th>
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<tbody>
<tr>
<td>Prep</td>
<td>Mrs Gayle Frank</td>
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<tr>
<td>Prep</td>
<td>Mrs Jade Scott / Mrs Maree Mortimer</td>
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<tr>
<td>Year 1</td>
<td>Mrs Nicole Barns / Mrs Alison Sheedy</td>
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<td>Year 1</td>
<td>Mrs Mikaela Storti</td>
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<td>Year 2</td>
<td>Mrs Kathleen Davey</td>
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<td>Year 2</td>
<td>Miss Anne O’Connell</td>
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<td>Year 3</td>
<td>Ms Jocelyn Schuh</td>
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<td>Year 3</td>
<td>Miss Michelle Wade</td>
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<tr>
<td>Year 4</td>
<td>Mrs Alison Muscat</td>
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<td>Year 4</td>
<td>Miss Tayla Shanks</td>
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<td>Year 5</td>
<td>Mrs Bronwyn Vella</td>
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<td>Year 5</td>
<td>Mrs Kelly Webber</td>
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<td>Year 6</td>
<td>Mrs Paula Fordyce</td>
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<tr>
<td>Learning Support Teacher</td>
<td>Mrs Rita Mactaggart</td>
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<tr>
<td>School Counsellor</td>
<td>Mrs Colette Simpson</td>
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<tr>
<td>Arts/Technology Teacher</td>
<td>Mrs Kayla Muscat</td>
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<tr>
<td>Music Teacher</td>
<td>Ms Jocelyn Schuh</td>
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<tr>
<td>PE Teacher</td>
<td>Mrs Sheena Craig</td>
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<tr>
<td>Finance Secretary</td>
<td>Mrs Vicki Walsh</td>
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<tr>
<td>Adminstration Secretary</td>
<td>Mrs Tracey Keough</td>
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<tr>
<td>Library</td>
<td>Mrs Maree Mortimer</td>
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<tr>
<td>IT Assistant</td>
<td>Mrs Karen O’Shea</td>
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<tr>
<td>Tuckshop Convenor</td>
<td>Mrs Sonya Pennisi</td>
</tr>
<tr>
<td>Teacher Assistant</td>
<td>Mrs Lara Andrews-Reid</td>
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<tr>
<td>Teacher Assistant</td>
<td>Mrs Marion Ballis</td>
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<tr>
<td>Teacher Assistant</td>
<td>Mrs Bridget Bell</td>
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<tr>
<td>Teacher Assistant</td>
<td>Mrs Pam Dancer</td>
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<tr>
<td>Teacher Assistant</td>
<td>Miss Jessica Kilsby-O’Dea</td>
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<tr>
<td>Teacher Assistant</td>
<td>Ms Dot Lewis</td>
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<tr>
<td>Teacher Assistant</td>
<td>Miss Maire Schulze</td>
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<tr>
<td>Teacher Assistant</td>
<td>Mrs Henny Sharpe</td>
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<tr>
<td>Teacher Assistant</td>
<td>Mrs Kellie Van Damme</td>
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<tr>
<td>WHSO</td>
<td>Ms Dot Lewis</td>
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</table>
Groundsman
Cleaner
Mr John Pace / Miss Dianne Sullivan / Mr Ken Bayliss
Mrs Kerrie Seaton

Outside School Hours Care
Coordinator
Miss Jessica Bugeja

Kindergarten
Director
Mrs Lyndal Trimms

Parish Contacts:
Parish Priest
Fr James / Fr Stephen Hanly
Parish Secretary
Mrs Chris Haines
# 2020 SCHOOL CALENDAR

## 2020 School Term

<table>
<thead>
<tr>
<th>Term</th>
<th>Dates</th>
<th>Weeks</th>
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<tbody>
<tr>
<td>Term 1</td>
<td>Tuesday 28 January – Friday 3 April</td>
<td>10 weeks</td>
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<tr>
<td>Term 2</td>
<td>Monday 20 April – Friday 26 June</td>
<td>10 weeks</td>
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<tr>
<td>Term 3</td>
<td>Monday 13 July - Friday 18 September</td>
<td>10 weeks</td>
</tr>
<tr>
<td>Term 4</td>
<td>Tuesday 6 October - Friday 4 December</td>
<td>9 weeks</td>
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## 2020 Public Holidays

<table>
<thead>
<tr>
<th>Date</th>
<th>Holiday</th>
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<tbody>
<tr>
<td>Wednesday 1 January</td>
<td>New Year’s Day</td>
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<tr>
<td>Monday 27 January</td>
<td>Australia Day Holiday</td>
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<tr>
<td>Friday 10 April</td>
<td>Good Friday</td>
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<tr>
<td>Monday 13 April</td>
<td>Easter Monday</td>
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<tr>
<td>Saturday 25 April</td>
<td>Anzac Day</td>
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<tr>
<td>Monday 4 May</td>
<td>Labour Day</td>
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<tr>
<td>Thursday 18 June</td>
<td>Mackay Show Holiday</td>
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<tr>
<td>Monday 5 October</td>
<td>Queen’s Birthday</td>
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<tr>
<td>Friday 25 December</td>
<td>Christmas Day</td>
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<tr>
<td>Monday 28 December</td>
<td>Boxing Day Holiday</td>
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## 2020 Student Free Days

<table>
<thead>
<tr>
<th>Date</th>
<th>Day Type</th>
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<tbody>
<tr>
<td>Friday 14 February</td>
<td>Bishop’s In-service Day</td>
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<tr>
<td>Friday 4 September</td>
<td>Staff Learning Development Day</td>
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</table>
EXPECTATIONS AND PROCEDURES

BEHAVIOUR SUPPORT PROGRAM
At St Brendan’s there is a consistent whole school Behaviour Support Program based on the Responsible Thinking Program. This program involves clear and consistent routines and guidelines for behaviour. Students are encouraged to take full responsibility for the choices they make and for their behaviour. This program is founded on respect for others and their right to work and learn in a positive and safe learning environment. Behaviours that negatively affect the safety of others and their learning will not be tolerated. Parents and students are asked to agree to the procedure during enrolment.

UNIFORMS & GROOMING

<table>
<thead>
<tr>
<th>UNIFORM</th>
<th>GIRLS</th>
<th>BOYS</th>
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<tbody>
<tr>
<td>Official</td>
<td>• St Brendan’s School unisex shirt with navy skort or&lt;br&gt;• St Brendan’s School dress&lt;br&gt;• Plain white above the ankle socks&lt;br&gt;• Black leather joggers&lt;br&gt;• St Brendan’s School hat</td>
<td>• St Brendan’s School unisex shirt with navy shorts&lt;br&gt;• Plain white above the ankle socks&lt;br&gt;• Black leather joggers&lt;br&gt;• St Brendan’s School hat</td>
</tr>
<tr>
<td>Sport</td>
<td>• St Brendan’s School sport shirt&lt;br&gt;• St Brendan’s School sport shorts&lt;br&gt;• Plain white above the ankle sports socks&lt;br&gt;• Black leather joggers&lt;br&gt;• St Brendan’s School hat</td>
<td>• St Brendan’s School sport shirt&lt;br&gt;• St Brendan’s School Sport shorts&lt;br&gt;• Plain white above the ankle sports socks&lt;br&gt;• Black leather joggers&lt;br&gt;• St Brendan’s School hat</td>
</tr>
<tr>
<td>Winter</td>
<td>• St Brendan’s School jacket</td>
<td>• St Brendan’s School jacket</td>
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Please Note: Prep Students wear the Sport’s Uniform only

Uniforms are designed to identify our school within the community, promote self-discipline and ensure that all students appear equal. Therefore, at all times, students are expected to wear their school uniform with pride and respect. Uniforms are currently available from Lowes, Mt Pleasant and Uniform Solutions, Mackay.
St Brendan’s School Dress Code:
- Quality, black leather joggers are to be worn at all times.
- Hair should be neat and tidy at all times. There should be no radical hair styles e.g. tracks, rats tails, mohawks or dyed hair.
- Jewellery should be kept to a minimum at all times. One pair of plain studs or sleepers and a simple watch (no novelty watches) are considered acceptable.
- Hair below the collar of the uniform needs to be tied back with plain navy hair ties or a plain navy head band.
- On Free Dress days, students must wear closed in shoes and comfortable sun safe clothing (no singlets, short skirts or short shorts).
- School hats are to be worn at all times when outside the classroom.

Examples of appropriate black leather Joggers

If students are not in the correct uniform, or not meeting the school dress code, the classroom teacher will contact a parent in order to make them aware of the issue. If a child is repeatedly in the incorrect uniform or not adhering to the school dress code, then a parent may be asked to meet with the Principal to address the issue.

ABSENTEEISM
Student absence from school should be limited as much as possible. It can be very difficult for students to catch up on new content which was taught while absent.

However, if a child is unwell they are not likely to learn and may possibly infect others, so the best place for them is at home. Parents are required to contact the school office via phone or email to inform of a child's absence from school, prior to 8:40am.
COMMUNICATION

REPORTING
Formal **Parent-Teacher Interviews** are conducted twice a year, towards the end of Terms 1 and 3. Parents will be invited to book their interview using Parent Lounge online. Parent-Teacher Interviews provide an allocated amount of time for parents to meet with their child’s teacher to discuss: the child’s progress at school; their social and work habits; and to identify areas of success and continuing growth.

**Formal Written Report Cards** will be issued for all students at the end of each Semester (Terms 2 and 4). These will be in an electronic format and will be made available via Parent Lounge online. Any parents who genuinely do not have access to the internet at home will be supported by our office staff in accessing Parent Lounge, as required.

Parents are encouraged to meet regularly with teachers to discuss any concerns about student welfare or learning needs. **Be proactive and keep your child’s teacher informed of events and issues that are affecting your child.** Teachers want to work in co-operation with parents to provide the best learning experience for your children. As a team, it is essential that open and frank communication be an element of our partnership.

Teachers are busy people who often have duties or extracurricular commitments outside of school hours; therefore, you should make an appointment to see them wherever possible. Parent-teacher cooperation is essential for your child to reach their learning potential and therefore your support is essential.

The teacher should always be your first point of contact if you have any queries or concerns about your child; however, after you have consulted your child’s teacher please feel free to contact the Principal to discuss any ongoing concerns that you may have with regard to your child’s schooling.

PARENT INFORMATION NIGHTS
A Parent Information Night is offered at the commencement of each year. This provides an opportunity for teachers to explain their class’s teaching and learning programs, routines and expectations for student learning and behaviour. Other general information nights will be held throughout the year to keep parents informed as required.

SCHOOL e-NEWSLETTER
The school newsletter will be distributed electronically, every fortnight, on a Wednesday. The newsletter will be available via email and will be posted on our school webpage each fortnight. Parents who genuinely do not have any access to the internet, or email, are invited to either view the newsletter online at school or can call at the office to collect a printed copy. This exciting new innovation will allow you instant access to school news and allows the use of colour and images, providing a more vibrant and dynamic form of communication.
PARENT LOUNGE
Parent Lounge is the parent component of the school’s administrative computer system. Parents are able to view report cards, book parent teacher interviews and update medical and contact information online.

SCHOOL APP
Our School App is designed as a 'Parents Only' App. Our School App is a great way to communicate between school and parents. This app will allow you to access daily notices, calendar events, Newsletters, Parent Lounge and much more. To access information via the School App a password is required that is available via the School Office.

ELECTRONIC NOTICEBOARD
Our school has an electronic noticeboard at the entrance to our school (in the pick-up / drop-off loop). This will be updated daily and will be used to communicate information to our parents and the wider community.

ELECTRONIC MEDIA
There will also be the need to communicate with parents by email and occasionally via SMS message. Therefore, it is vital that you advise the office immediately, if your contact details change (phone or email).

PERMISSION NOTES AND MESSAGES
Messages, notes and money should be returned by the nominated due date via the class teacher, in accordance with the instructions on the note.

LEAVING OUR COMMUNITY
At your earliest possible convenience, please advise the Principal if your family has to leave our school community. This allows us time to prepare your child’s school records for the new school. It will also allow us to notify families on our waiting list and assist us with future planning.

GRIEVANCES PROCEDURES
If parents or students have grievances they must follow the following steps:

Classroom Grievance – Contact the class teacher first and if the outcome is not satisfactory or if it is a sensitive matter please contact the principal. If outcome is still not suitable please contact the Assistant Director Schools – Northern Region.

School Grievance – Contact the principal and if outcome is still not suitable please contact the Assistant Director Schools – Northern Region.
SCHOOL ORGANISATION

SCHOOL DAY
8:35am  Students prepare to commence work
8:40am  School Day commences
8:40 – 11:00am  Session 1 (5-10 min ‘Brain Break’ at approximately 10:00am)
11:00 – 11:35am  Lunch
11:35 – 1:05pm  Session 2
1:05 – 1:30pm  Afternoon Tea
1:30 – 3:00pm  Session 3
3:00pm  End of School Day

HOMEWORK
Homework will be set by your child’s classroom teacher either on a daily or weekly basis.

Homework provides opportunities to:
❖ Consolidate, reinforce and practice core knowledge and skills.
❖ Allow children to develop positive home study and work habits.
❖ Inform parents and involve them in their child’s learning.
❖ Prepare students for the demands of secondary school (for older students)

Homework should not cause tension at home. If your child’s homework is regularly causing issues, because it is too difficult or taking too long, please speak to your child’s teacher.

SUN SAFETY
St Brendan’s is a sun safe school. Hats are required for all outdoor activities and the procedure of “No Hat – No Play” applies. Parents are responsible for supplying sunscreens for application by children prior to all sporting activities.

EXCURSIONS
Throughout the year, children may be given the opportunity to enhance their learning by accessing real-life learning experiences outside of the school environment. All excursions and camps are based on educational programs and have appropriate pre-tour and post-tour learning activities and risk assessments. Detailed information and permission forms will be provided for parents prior to any excursion.

TUCKSHOP
Tuckshop is available during both breaks on Monday, Wednesday and Friday. We invite all parents (Mums and Dads) to volunteer to help work in the Tuckshop, as it is a great opportunity to provide a valuable service to our students and to get to know other parents. The more volunteers we have for our Tuckshop will mean that volunteers will be required less frequently. A roster will be done up, so that you know in advance when you are needed.
LIBRARY BORROWING
All children have the opportunity to borrow resources from the School Library on a regular basis. Each class has a roster visit to the Library every week and children are encouraged to visit the Library at lunch times. Parents are responsible for ensuring that books are returned in their original condition and we would appreciate it if lost or damaged books were replaced or paid for.

TREASURES FROM HOME
Children are not to bring pets or other valuable personal possessions to school, unless this has been discussed with, and approved by, their teacher previously. At this time the teacher will discuss how the item is to be stored in the classroom and how it will be returned to the parent or child at the end of the day. Every endeavour will be made to ensure that these items are kept safe whilst at school; however, there is an element of risk of loss or damage whenever you send something to school with your child, so please consider this.

LOST PROPERTY
To avoid lost property in a school environment, it is essential that you clearly and individually label every item of your child’s property. Lost property will be kept in a box in the office until claimed. At the end of each term any unclaimed, unnamed items will be discarded or donated to St Vincent de Paul.

BOOKLISTS
Copies of booklists are available at the Office, or on our website. Parents are provided with the lists prior to the end of the school year so that orders can be placed and collected prior to, or during, the Christmas vacation. NewsXPress, 95 Victoria Street, Mackay has all of the special order items that are required on the booklists.

MOBILE PHONES AND OTHER PERSONAL INTERNET BASED DEVICES
Students are discouraged from bringing mobile phones or any other personal internet based devices to school. Where this is deemed necessary by a parent, and discussed with the Principal, all mobile phones and personal internet based devices (e.g., IPods, tablets etc.) must be handed in at the office as soon as the child arrives at school. It is the child’s responsibility to ensure that they collect this item from the office at the end of the school day. The child/parent is fully responsible for the device while it is in their care. Should you need to contact your child during the day, you can leave a message with the office staff. For the privacy and safety of staff and students there are no exceptions to this rule.

ANZAC DAY MARCH
It is an expectation of the school that as many children as possible from Prep to Year 5 will be involved in the annual ANZAC Day March. This is regarded as a unique opportunity to honour the past and celebrate the future of our nation. It is also an opportunity to showcase our school to the wider local community. Children will spend a small amount of time during school hours practicing marching with respect and dignity.
ARRIVING AND DEPARTING SCHOOL

ARRIVAL AT SCHOOL
Children should not arrive at school before 8.15am. Before this time, your child will not be supervised until a teacher begins duty at 8:15am. Before school care is available for families who need to drop their children to school prior to 8:15am. Please see the school office for more information regarding Outside School Hours Care.

SCHOOL DEPARTURE
Children are to leave the school grounds either via the supervised, designated car pickup zone or via the pedestrian walk/bike way. Parents need to ensure that children are dropped off and collected promptly at the advised times. Children become anxious when they arrive or depart school late. If for some unavoidable reason, you are going to be late collecting your child, please inform the school office. We are grateful for your cooperation in this matter.

LEAVING SCHOOL DURING SCHOOL HOURS
Children are not to leave the school grounds at any time during school hours without a note or a phone call from parents outlining the purpose and collection arrangements. Students must collected, and returned to school, via the school office. Appointments for students during school hours should be kept to a minimum to ensure that their learning is not disrupted.

SCHOOL DROP-OFF AND PICK-UP LANE
At St Brendan’s we endeavour to provide safe and effective pick-up and drop-off routines that are supported by the co-operation and care of parents. When dropping off and collecting children, vehicles should only stop briefly in the drop-off/pick-up area to enable children to safely enter or exit the car on the curb-side of the vehicle. At pick-up time, children are instructed to wait in the supervised ‘pick-up area’, until their car arrives and they are called by the teacher on duty. If parents choose to park their car in the car park, they must collect their children from the classroom or the pick-up area and escort them to the car park. Students should only cross the drop off/pick up lane to get to their parked car when accompanied by a parent using the pedestrian crossing.

BUSES
Bus operators are responsible for all matters pertaining to bus travel; therefore, all enquiries need to be directed to the bus operator - Mackay Transit Coaches. Children are expected to abide by the ‘Code of Conduct’ issued by Queensland Transport when travelling on buses; however, students need to remember that while in their school uniform, they are representing St Brendan’s and all that we stand for, and they are therefore expected to behave appropriately and with respect at all times.
BIKES
Children are not permitted to ride their bicycle within the school grounds. Once they arrive at the school entrance, bicycles should be dismounted and the students should walk their bike to the bike rack. Parents are advised to provide children with a lockable chain to secure their bike to the bike rack. The bike racks are out of bounds during school hours and students are not allowed to touch or ride another student’s bike. Parents are responsible for ensuring that all road safety rules for cyclists are observed by students when riding to and from school.

Children who walk or ride bikes to and from school are required to travel in a direct route at the direction of their parents and following road safety rules. All students are to be in correct school uniform whilst travelling to and from school.
CELEBRATIONS

PRAYER AND LITURGICAL CELEBRATIONS
Each semester every class will prepare a Mass or Liturgy. Parents are warmly encouraged to attend these celebrations. Children’s Liturgy of the Word is also offered on the 1st and 3rd Sunday of each month, at 7:30am at St Brendan’s Church. At these Masses the readings of the day are presented in a manner that makes them more relevant to the children’s lives and experiences. This is run by Parish Members on a roster system.

ASSEMBLIES
Two assemblies are held each week. The purpose is to enable us to gather as a community to pray, greet, inform and celebrate as one.

Monday morning – 8.40am in the undercover area. We pray the school prayer, recite the school mission statement and sing the National Anthem.
Friday morning – 8.40am in the undercover area. This assembly will be often be led by a class. ‘Student of the Week’ awards are presented at the conclusion of the assembly along with any relevant notices. Student and staff birthdays are celebrated at assembly each Friday.

AWARDS
As a way of celebrating student achievement, effort and behaviour, ‘Student of the Week’ Awards are presented every week at our assembly on Friday mornings. The primary aim of the school is to develop self-esteem and promote self-discipline in a co-operative environment where due concern is given to self-worth and respect for others. Children are expected to behave courteously at all times. It is our aim to promote self-discipline in children whereby they take responsibility for their own choices, actions and consequences.
STUDENT SAFETY

STUDENT PROTECTION
Every person in our school community has the right to feel safe. Any action which threatens the safety of students and causes physical, psychological or sexual harm is considered to be extremely serious.

Any reports of harm are to be referred directly to one of the school’s two student protection contacts - Principal: David Paul & APRE: Shaye Gaviglio

Clear guidelines and procedures have been formalised by DCEO and it is mandatory for all members of staff to participate in annual Student Protection Training.

PRIVACY/MEDIA CONSENT
All families are required to sign a Media Consent Form (included with the enrolment package). This form requests parental consent for the taking of photographs etc. for use in school publications or class programs. This Media and Communication release authorises the use of photos, video and sound recordings for a range of purposes. It also authorises the school to allow local media (T.V., Radio and Newspaper) to take and publish photos, video and sound recordings. The internet release also provides consent for the use of photographs, video and sound recordings to be used on web pages etc. Parents must contact the office if a review of this consent is required.

MEDICATION
Prescribed Medication will be administered as directed by the child’s doctor or as set out on the original label by the pharmacist. Where children are required to take medication a ‘Letter of Authorisation’ must be completed. Panadol or any other non-prescription medicine cannot be administered under any circumstance unless fully labeled and authorised.

Please Note: *We cannot administer the 1st dose of any medication.*

Any medication to be administered must be taken to the Office by a parent to be kept in a secure area. Only office staff or leadership team members can administer medication.

FIRST AID
No medical treatment is permitted in the school except for basic First Aid. This is an immediate, temporary measure given in case of accident. After the emergency has been met, the responsibility rests with the parent who will be contacted immediately. The school's obligation extends to placing the injured person in the care of those responsible for the student. 

*Please ensure your telephone number, address and emergency contact details are kept up to date at the Office.*
AMBULANCE
Unless otherwise directed by parents, or in the event that parents are unable to be contacted, children with serious injuries or illnesses will be transported by ambulance to the Mackay Base Hospital.

SCHOOL EXCLUSION REQUIREMENTS FOR INFECTIOUS DISEASES
The following are QLD Health Regulations relating to school exclusion requirements for infectious diseases.

**CHICKEN POX**
Exclude until fully recovered or at least 5 days after the eruption first appears. Note: some remaining scabs are not an indication for continued exclusion.

**CONJUNCTIVITIS**
Exclude until discharge from eyes has ceased.

**HEPATITIS A**
Exclude until receipt of a medical certificate of recovery but not before 7 days after the onset of jaundice.

**IMPETIGO (School Sores)**
Exclude until appropriate treatment has been commenced and sores on exposed surfaces are covered with dressings.

**MEASLES**
Should be excluded for at least seven days from the appearance of rash or until a medical certificate of recovery is produced.

**MUMPS**
Exclude for at least 9 days after onset of symptoms.

**SCARLET FEVER**
Should be excluded until appropriate medical treatment and a medical certificate of recovery is given.

**RUBELLA**
Should be excluded for at least 7 days from the appearance of the rash or until a medical certificate of recovery is produced.

**HEAD LICE**
Should be excluded while lice are present; may return to school when existing eggs have been treated with special shampoo from the chemist.

**WHOOPING COUGH**
Should be excluded for four weeks unless a medical certificate is produced.

**DIARRHEA**
Exclude until diarrhoea has ceased.

**COLD SORES**
Exclude while lesion is weeping

**INFLUENZA**
Exclude until well.
PARENT INVOLVEMENT

PARENT ASSISTANCE
During the year, teachers may invite parents to assist with class or school activities. If you would like to volunteer your help, please feel free to approach your child's teacher or Mrs. Faloon in the office. Parent volunteers will be required to undertake a brief induction.

PARENTS & FRIENDS ASSOCIATION
The P&F is an important organisation that provides parents with the opportunity to become involved with daily school life, as well as special events and activities. All parents are invited to be involved in our school community in some way throughout the year, so please feel welcome and make the effort to become involved!

SCHOOL BOARD
School Board membership is discerned from members of the school community. The Board formulates policies that set direction for the school and provides support to the Principal through shared decision making processes. All future School Policies will be shared with the school community as they are developed.
CURRICULUM

At St Brendan’s School, we have high expectations for our learners and we strive to offer engaging and challenging learning experiences, whilst endeavouring always to meet the learning needs of the individual.

Catholic Education: Diocese of Rockhampton Subjects:
- Religious Education

Australian Curriculum Subjects:
- English
- Mathematics
- Science
- Humanities (History & Geography)
- The Arts
- Health and Physical Education
- Technologies

At St Brendan’s, we have specialist teachers for the teaching of The Arts and Physical Education (P.E.). We also aim to offer students access to a broad range of extracurricular activities and learning opportunities e.g. academic competitions and a range of sporting and cultural events.
OUTSIDE SCHOOL HOURS CARE (OSHC)

St Brendan’s offers Outside School Hours Care and Vacation Care Programs. These programs are fully registered for the Child Care Rebate.

OSHC Co-Ordinator: Miss Jessica Bugeja
Contact details: 0447 819 235
sbnm_oshc@rok.catholic.edu.au

ST BRENDAN’S CATHOLIC KINDERGARTEN

St Brendan’s Kindergarten Centre conducts an approved Queensland Kindergarten Program.

Kindergarten Director: Mrs Lyndal Trimms
Contact Details: 0459 992 447
sbnm_elc@rok.catholic.edu.au